**Graduate Faculty Executive Committee**

**Meeting Minutes – March 22, 2021, 9 am**

Members Present: Christopher Badurek, William Bellingham, Alexis Blavos, Genevieve Birren, Vincent DeTuri, Nancy Diller, Jose Feliciano, Tracy Frenyea, Eileen Gravani, Peter McGinnis, Andrea Robinson-Kuretich, Nance Wilson (chair)

Members Absent: Ronnie Casella, Kevin Sheets, Carole Van Der Carr

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| **Topic** | **Comments** | **Action** |
| **Course deactivations:**  PED 537, HLH 620, HLH 591, HLH 525, EXS 649, EXS 620 | N. Wilson reported that the committee members approved by email vote the deactivation of these courses. | **Approved.** |
| **New Business:**  Program deactivation | Proposal from Physics Department to deactivate MS SES (Sustainable Energy Systems). | **Approved.** |
| **New Business:**  New course proposals from English Department and Kinesiology Department. | 1. ENG 511 Literature and Feminism 2. ENG 528 Studies in American Indian Literature 3. ENG 533 Topics in Digital Humanities 4. ENG 555 Studies in African American Literature 5. ENG 628 Seminar in American Indian Literature 6. ENG 655 Seminar in African American Literature 7. EXS 532 Exercise Prescription | **Approved.** |
| **Old Business:**  Charge from Faculty Senate regarding the creation of policy regarding the deactivation and discontinuation of academic programs | C. Badurek introduced this for final resolution. Discussion ensued regarding communication from administration to graduate coordinators and criteria for program deactivation or discontinuation. G. Birren (Faculty Senate Chair) indicated that perhaps a guideline vs. an academic policy was more appropriate.  N. Wilson proposed the following as a guideline (edited and revised by P. McGinnis):  *Department Chairs, and Graduate Program Coordinators will discuss program enrollment with their Dean at least twice annually.*  *Graduate programs with fewer than 10 students enrolled for 2 consecutive academic years will be discussed by the appropriate Dean, Department Chair, and Graduate Coordinator to determine what actions to take regarding the future of the program while considering the best interests of the program, its students, and the school as well as the historical and situational context of the program.* | **P. McGinnis will send proposed guideline to R. Casella and request discussion and approval of the guideline be added to the agenda for the next Graduate Coordinator meeting.** |
| **Approval of Minutes** | Minutes from February 8, 2021 meeting. | **Approved**. |
| **Meeting Adjourned** |  | **Adjourned** **at 9:56 am** |

 Submitted by P. McGinnis